

Office Policies

Any appointment made that is not kept without notifying this office of its cancellation will be subject to a \$100 missed appointment fee. We require a 24 hour notice of cancellation. Same day cancellation will incur a charge.

It is the patient's responsibility to keep their appointment. If you cannot keep your appointment please remember to call and cancel so another patient may have the opportunity to come in and see the doctor.

For your next appointment, please check all prescriptions that you need to be renewed. If a prescription needs to be called in after your appointment there will be a \$5 charge per prescription that must be paid before we call it in to your pharmacy.

All prior authorizations, medication or diagnostic testing, will have a \$10 charge per authorization.

Thank you for your consideration.

Patient Name:

Patient Signature:

Date:
